



Drew Hosford, Board Chair • Shay Higley, Vice-Chair • David Meyer, Treasurer • Dan Thurman • Dan Schwieder
Jeanne Johnson, Interim Charter Administrator • Shanna Nunez, Board Clerk

Montessori Public Charter School
4707 S Sweetwater Way, Ammon, ID 83406
August 19, 2021
6:00 p.m.
Board Meeting Minutes

I. Call to Order

The meeting of the Monticello Montessori School Board was called to order by Chairman Hosford at 6:00 p.m.

A roll call was taken:
Director Hosford - aye
Director Higley - aye (via Zoom)
Director Meyer - aye
Director Schwieder - aye
Director Thurman - aye

II. Pledge of Allegiance

The pledge was led by Director Thurman.

III. Recite School Mission and Vision Statement

The school mission and vision statements were read by Director Schwieder.

IV. Approval of Agenda

MOTION: Director Thurman motioned to approve the agenda. Director Meyer seconded the motion. All agreed.

V. Consent Agenda

- 1. Approval of Minutes -July 14, 2021, and July 22, 2021**
- 2. Approval of Accounts Payable (no accounts payable for July 2021)**
- 3. Approval of the Payroll-July 2021**
- 4. Personnel Recommendations**

MOTION: Director Meyer motioned to approve meeting minutes, payroll, and personnel

recommendations. Director Schwieder seconded the motion. All agreed.

VI. Public Input

No public input was received.

VII. Action/Discussion Items:

1. Appoint Board Clerk

Charter Administrator, Jeanne Johnson, recommended the board appoint Shanna Nunez as Board Clerk/Secretary for the school. Mrs. Johnson discussed the skills Mrs. Nunez brings to the school district.

MOTION: Director Meyer motioned to appoint Shanna Nunez as Board Clerk/Secretary. Director Thurman seconded the motion. All agreed.

2. Appoint Custodian of Records

The directors discussed who should be responsible for personnel files and student files in the district. Charter Administrator, Jeanne Johnson, recommended Shanna Nunez for this work. Mrs. Johnson explained that Mrs. Nunez is very organized and has received training from the Idaho School Boards Association on record keeping.

MOTION: Director Meyer motioned to appoint Shanna Nunez as the custodian of personnel and student records for the school. Director Thurman seconded the motion. All agreed.

3. Safe Return to School Plan

Charter Administrator, Jeanne Johnson, discussed the safe return to school plan that was adopted by the board of directors in the spring of 2021. Mrs. Johnson discussed updates to the plan and shared that the plan is a living document and will be updated as needed.

MOTION: Director Thurman motioned to approve the updated Safe Return to School Plan, with the amendment that the Board will call a special meeting if the need for virtual learning arises. Director Schwieder seconded the motion. All agreed.

4. LEA ARP ESSR Plan

Charter Administrator, Jeanne Johnson, shared that she is still working on this item.

MOTION: Director Meyer motioned to table the LEA ARP ESSR Plan and revisit it a later date. Director Thurman seconded the motion. All agreed.

5. Bus Routes

Charter Administrator, Jeanne Johnson, informed the board about the meeting she had with Teton Stage Lines. The school is being reduced to bus routes due to a shortage of 23 drivers at Teton Stage Lines. The school has been busy consolidating the routes and should have all of the routes consolidated by Friday. The board discussed that they are happy to continue working with Teton Stage Lines.

MOTION: Director Meyer motioned to reduce the number of bus routes from 3 routes to 2, and to ratify the routes changes at later date when they finalized. Director Thurman seconded the motion. All agreed.

6. Certified Professional Development Calendar

Directors discussed the professional development calendar. Teachers' contracts indicate one day of professional development a month is mandatory. All of the teachers will be invited to a second professional development day. Teachers selected for the school leadership team will receive a stipend for attending the meetings. The stipend amount has not been determined at this time.

MOTION: Director Meyer motioned to adopt the calendar with the amendment that the Charter School Administrator will select teachers for a leadership stipend. Director Thurman seconded the motion. All agreed.

7. Revised FINAL Teacher Contracts

Charter Administrator, Jeanne Johnson, reviewed the teacher contracts that are now aligned with the career ladder with the board of directors.

MOTION: Director Thurman motioned to accept revised 2021-22 teacher contracts, with the amendment to Taylor Wilhelm's contract to correct the written amount to reflect the numerical amount. Director Schwieder seconded the motion. All agreed.

8. Independent Contractor Agreements

Charter Administrator, Jeanne Johnson, recommend the board table this item until the contracts are available for the board to review.

MOTION: Director Schwieder motioned to table the independent contract agreements until the contracts are available for review. Director Meyer seconded the motion. All agreed.

9. Board Meeting Schedule

The board of directors reviewed the proposed board meeting dates and discussed changing the monthly meeting dates.

MOTION: Director Schwieder motioned to change the monthly board meeting to the second Thursday of each month, at 6 p.m. Director Thurman seconded the motion. All agreed.

VIII. Discussion Items

1. Health Insurance Policy

The board of directors reviewed the pricing for different options for health insurance. Board members determined they would like more information on HAS, Aflac and other insurances. Directors would like to continue to discussion for a future board meeting.

2. Schedule Special Meeting for Professional Development on administrator evaluation, public procurement, purchasing, and cash handling to address Action Plan

The board of directors discussed the training they will be receiving from the Idaho School Boards Association on Professional Development, administrator evaluation, public procurement, purchasing, and cash handling. The board discussed possibly scheduling training on Saturday, October 23, from 8 a.m. – 2 p.m.

3. Marketing Plan

The board of directors and charter administrator, Jeanne Johnson, discussed updating the school's website and Facebook page to share the wonderful things that are going on at the school.

4. Continuous Improvement Plan

Charter Administrator, Jeanne Johnson, shared information on the CIP. Mrs. Johnson explained that the plan will be ready for the board to review at the September board meeting.

5. Strategic Planning Discussion

Charter Administrator, Jeanne Johnson, and the board of directors discussed how the Strategic Plan will drive everything that happens at the school from the climate of the

school to parent involvement. The Idaho School Boards Association is available to assist the school with the Strategic Planning process.

IX. Reports

1. Finance Reports

Charter Administrator, Jeanne Johnson, shared the financial reports with the board to review.

2. Charter Commission Action Plan

Charter Administrator, Jeanne Johnson, explained that all of the deadlines for the Charter Commission are current on track and the school is prepared to meet those deadlines.

3. Update on enrollment

Charter Administrator, Jeanne Johnson, shared the current enrolled of the school is 164. There is still room for more students to be accepted at the school.

4. Administrator Report

Charter Administrator, Jeanne Johnson, invited the board to attend the upcoming Back to School Night.

X. Agenda Items for Future Board Meetings

The board of directors discussed revisiting the following items at the next board meeting.

- Continuous Improvement Plan
- School Safety Plan
- Insurance
- Parent Teaching Organization Update
-

Open Session ended at 8:05 p.m.

IX. Executive Session – Idaho Code 74-206 (1)(b)(d)

74-206 (1) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student.

74-206 (1)(d) To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code.

MOTION: Director Meyer motioned to enter into Executive Session per Idaho Code 74-206 (1)(b)(d) . Director Schwieder provided the second. All agreed.

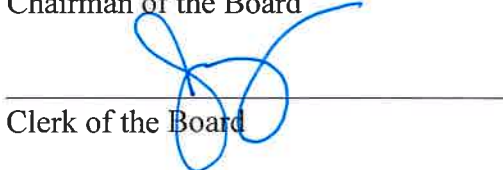
The board met in executive session to discuss a personnel issue at the school and to discuss records exempt from disclosure.

XI. Adjournment:

MOTION: Director Thurman motioned to adjourn the meeting at 9:32 p.m. Director Meyer provided the second. All Agree.



Chairman of the Board


Clerk of the Board

Date approved: 09/09/2021